E- governance report for Academic Year 2022-23

The Late G. N. Sapkal College of Engineering in Nashik recognises the importance of adopting e-governance, or governance using information technology, for the institute's requirement for transparency in operations and academic endeavours. Enhancing excellent governance across the entire organisation is another goal of e-governance implementation. In general, involvement, transparency, and accountability define good governance. Recent developments in communication technologies and the internet offer chances to reinvent how institute administrations interact with one another, advancing the goal of good governance.

The use of information technology can boost employee participation across the organisation in the governance process at all levels by enabling online discussion groups and by improving the effectiveness and speed of existing groups. Benefits to the Institute include the College's potential to deliver better service in terms of timeliness, improving governance's effectiveness. Services can also be made more accessible and transaction costs can be reduced.
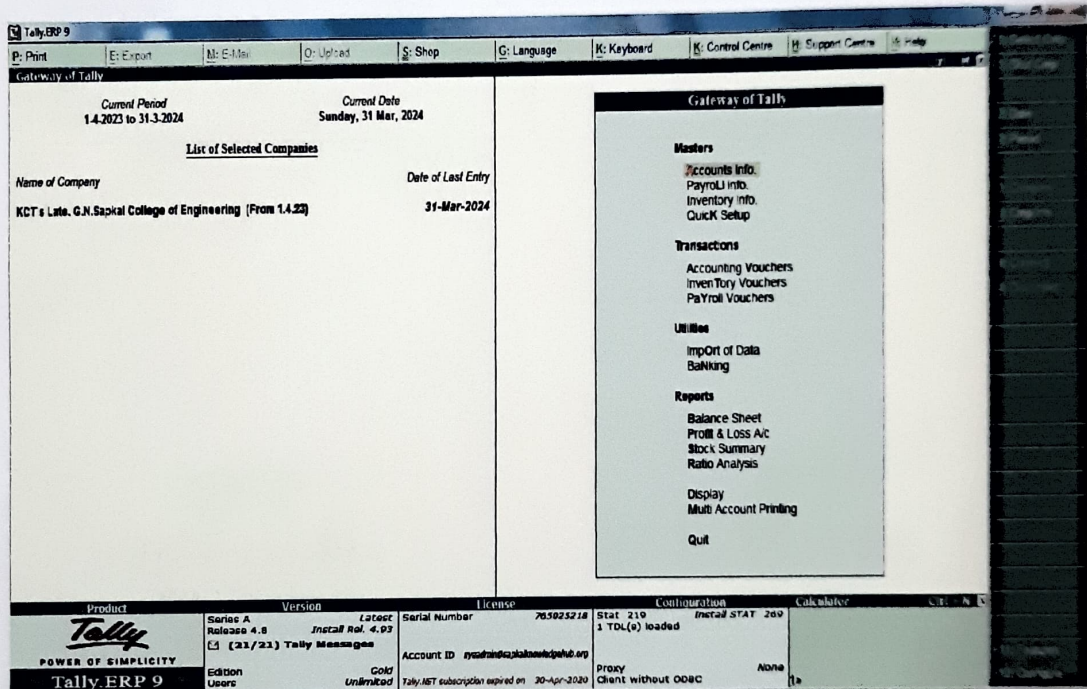
The college has undertaken numerous e-governance initiatives, some of which are in the domain of general administration. These include:

- Adaption and use of ERP: Enterprise Resource Planning for academic and administrative activities.
- Communication with LGNSCOE members of governing body and different committees through the email and text messaging service.
- The important notices to the students and staff are published on college website and also managed through What's App groups.
- Biometric attendance for staff members.
- Wi-Fi facility in the campus.
- Google form for data collection for departments/ students and online feedback from various stakeholders.
- What's app groups and Google classrooms for instructions and data sharing.
- Digital payment for all types of transactions.
- G Suite for communication within the organization.

The employment of advanced software tools is common in activities involving more complex systems and procedures. The following list provides information on specific e-governance areas that use software tools:

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Areas of e-governance	Software tool used	Name of the vendor
1.Administration	ERP-Vmedulife	Vmedulife Pvt.Ltd, Pune
2.Finance and accounts	Tally 4.8	Sailaxmi sales and services, Nashik
3. Academic	ERP-Vmedulife	Vmedulife Pvt.Ltd, Pune
4.Establishment section	G Suite	Google
5.Library	AutoLib	Akash Infotech, Pune
6. Faculty staff attendance	Fingertec's Ingress	-

Electronic Time Card

ingress

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User ID : 436 V = Excused Name : Dr. Vikram Kolhe Date 09/01/2023 - 09/30/2023

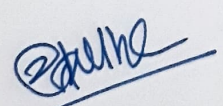| Date	Day Type	Sche	In	Out	Work	Overtime	Diff OT	Short	Leave Taken	Remark
09-01-2023 Fri	Workday	1	10:05 AM	05:01 PM	7.00	0.02				
09-02-2023 Sat	Workday	1	10:10 AM	05:01 PM	6.83	0.02		0.17		
09-03-2023 Sun	Restday									
09-04-2023 Mon	Workday	1	09:40 AM	05:01 PM	7.00	0.02				
09-05-2023 Tue	Workday	1	10:10 AM	05:00 PM	6.83			0.17		
09-06-2023 Wed	Workday	1	10:15 AM	05:00 PM	6.75			0.25		
09-07-2023 Thu	Workday	1	10:15 AM	05:00 PM	6.75			0.25		
09-08-2023 Fri	Workday	1	10:10 AM	05:02 PM	6.83	0.03		0.17		
09-09-2023 Sat	Workday	1	10:00 AM	05:00 PM	7.00					
09-10-2023 Sun	Restday									
09-11-2023 Mon	Workday	1	10:10 AM	05:00 PM	6.83			0.17		
09-12-2023 Tue	Workday	1							Absent	
09-13-2023 Wed	Workday	1	10:05 AM	05:01 PM	7.00	0.02				
09-14-2023 Thu	Workday	1	10:05 AM	05:01 PM	7.00	0.02				
09-15-2023 Fri	Workday	1	10:00 AM	05:01 PM	7.00	0.02				
09-16-2023 Sat	Workday	1	10:00 AM	05:00 PM	7.00					
09-17-2023 Sun	Restday	1								
09-18-2023 Mon	Workday	1	10:35 AM	05:00 PM	6.42			0.58		
09-19-2023 Tue	Holiday	1								
09-20-2023 Wed	Workday	1	10:05 AM	05:00 PM	7.00					
09-21-2023 Thu	Workday	1	10:05 AM	05:00 PM	7.00					
09-22-2023 Fri	Workday	1	10:00 AM	05:00 PM	7.00					
09-23-2023 Sat	Workday	1							Absent	
09-24-2023 Sun	Restday	1								
09-25-2023 Mon	Workday	1	10:05 AM	05:00 PM	7.00					
09-26-2023 Tue	Workday	1	10:10 AM	05:01 PM	6.83	0.02		0.17		
09-27-2023 Wed	Workday	1	10:05 AM	05:01 PM	7.00	0.02				
09-28-2023 Thu	Holiday	1								
09-29-2023 Fri	Workday	1	10:05 AM	05:01 PM	7.00	0.02				
09-30-2023 Sat	Workday	1	10:10 AM	05:01 PM	6.83	0.02		0.17		
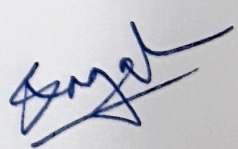
Day Type	Total Days	Present	Absent	Work	Overtime	Diff OT	Short		Leave Type	
Workday	24	22	2	151.90	0.23		2.10		Absent	2
Holiday	2									
Restday	4									
Offday										
Total	30	22	2	151.90	0.23	0.00	2.10			2

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Supervisor/Date   Dr. Vikram Kolhe

Prof. (Dr.) V.A. Kolhe
IQAC Coordinator

Prof. (Dr.) S.B. Bagal
Principal