

E- governance report for Academic Year 2022-23

The Late G. N. Sapkal College of Engineering in Nashik recognises the importance of adopting e-governance, or governance using information technology, for the institute's requirement for transparency in operations and academic endeavours. Enhancing excellent governance across the entire organisation is another goal of e-governance implementation. In general, involvement, transparency, and accountability define good governance. Recent developments in communication technologies and the internet offer chances to reinvent how institute administrations interact with one another, advancing the goal of good governance.

The use of information technology can boost employee participation across the organisation in the governance process at all levels by enabling online discussion groups and by improving the effectiveness and speed of existing groups. Benefits to the Institute include the College's potential to deliver better service in terms of timeliness, improving governance's effectiveness. Services can also be made more accessible and transaction costs can be reduced.

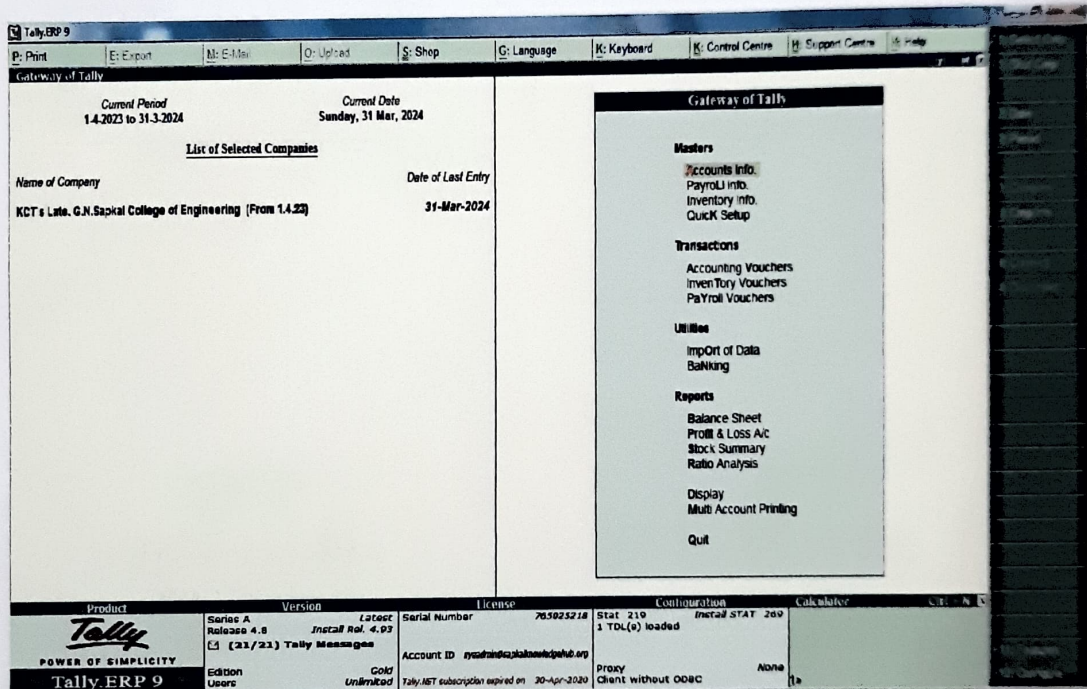
The college has undertaken numerous e-governance initiatives, some of which are in the domain of general administration. These include:

- Adaption and use of ERP: Enterprise Resource Planning for academic and administrative activities.
- Communication with LGNSCOE members of governing body and different committees through the email and text messaging service.
- The important notices to the students and staff are published on college website and also managed through What's App groups.
- Biometric attendance for staff members.
- Wi-Fi facility in the campus.
- Google form for data collection for departments/ students and online feedback from various stakeholders.
- What's app groups and Google classrooms for instructions and data sharing.
- Digital payment for all types of transactions.
- G Suite for communication within the organization.

The employment of advanced software tools is common in activities involving more complex systems and procedures. The following list provides information on specific e-governance areas that use software tools:




Areas of e-governance	Software tool used	Name of the vendor
1.Administration	ERP-Vmedulife	Vmedulife Pvt.Ltd, Pune
2.Finance and accounts	Tally 4.8	Sailaxmi sales and services, Nashik
3. Academic	ERP-Vmedulife	Vmedulife Pvt.Ltd, Pune
4.Establishment section	G Suite	Google
5.Library	AutoLib	Akash Infotech, Pune
6. Faculty staff attendance	Fingertec's Ingress	-



The screenshot shows the Tally ERP 9 Gateway of Tally interface. The top menu bar includes options like Print, Export, Mail, Upload, Shop, Language, Keyboard, Control Centre, Support Centre, and Help. The main window is divided into two panes. The left pane displays the 'Gateway of Tally' for the current period 1.4.2023 to 31.3.2024, with the current date set to Sunday, 31 Mar, 2024. It lists selected companies, with 'KCT's Late. G.N.Sapkal College of Engineering (From 1.4.23)' selected, showing a date of last entry of 31-Mar-2024. The right pane shows a menu of options categorized into Masters (Accounts Info, Payroll Info, Inventory Info, Cuck Setup), Transactions (Accounting Vouchers, Inventory Vouchers, Payroll Vouchers), Utilities (Import of Data, Banking), Reports (Balance Sheet, Profit & Loss A/c, Stock Summary, Ratio Analysis), Display, Multi Account Printing, and Quit. The bottom status bar provides product details for Tally ERP 9, including version 4.8, serial number 765025218, license information, and account ID.



Electronic Time Card

ingress 

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User ID : 436

V = Excused

Name : Dr. Vibram Kolhe

Date : 09/01/2023 - 09/30/2023

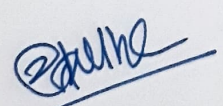
Date	Day Type	Schd	In	Out	Work	Overtime	Diff OT	Short	Leave Taken	Remark
09-01-2023	Fri	Workday	1	10:05 AM	05:01 PM	7.00	0.02			
09-02-2023	Sat	Workday	1	10:10 AM	05:01 PM	6.83	0.02	0.17		
09-03-2023	Sun	Restday	1							
09-04-2023	Mon	Workday	1	09:40 AM	05:01 PM	7.00	0.02			
09-05-2023	Tue	Workday	1	10:10 AM	05:00 PM	6.83		0.17		
09-06-2023	Wed	Workday	1	10:15 AM	05:00 PM	6.75		0.25		
09-07-2023	Thu	Workday	1	10:15 AM	05:00 PM	6.75		0.25		
09-08-2023	Fri	Workday	1	10:10 AM	05:02 PM	6.83	0.03	0.17		
09-09-2023	Sat	Workday	1	10:00 AM	05:00 PM	7.00				
09-10-2023	Sun	Restday	1							
09-11-2023	Mon	Workday	1	10:10 AM	05:00 PM	6.83		0.17		Absent
09-12-2023	Tue	Workday	1							
09-13-2023	Wed	Workday	1	10:05 AM	05:01 PM	7.00	0.02			
09-14-2023	Thu	Workday	1	10:05 AM	05:01 PM	7.00	0.02			
09-15-2023	Fri	Workday	1	10:00 AM	05:01 PM	7.00	0.02			
09-16-2023	Sat	Workday	1	10:00 AM	05:00 PM	7.00				
09-17-2023	Sun	Restday	1							
09-18-2023	Mon	Workday	1	10:35 AM	05:00 PM	6.42		0.58		
09-19-2023	Tue	Holiday	1							
09-20-2023	Wed	Workday	1	10:05 AM	05:00 PM	7.00				
09-21-2023	Thu	Workday	1	10:05 AM	05:00 PM	7.00				
09-22-2023	Fri	Workday	1	10:00 AM	05:00 PM	7.00				Absent
09-23-2023	Sat	Workday	1							
09-24-2023	Sun	Restday	1							
09-25-2023	Mon	Workday	1	10:05 AM	05:00 PM	7.00				
09-26-2023	Tue	Workday	1	10:10 AM	05:01 PM	6.83	0.02	0.17		
09-27-2023	Wed	Workday	1	10:05 AM	05:01 PM	7.00	0.02			
09-28-2023	Thu	Holiday	1							
09-29-2023	Fri	Workday	1	10:05 AM	05:01 PM	7.00	0.02			
09-30-2023	Sat	Workday	1	10:10 AM	05:01 PM	6.83	0.02	0.17		

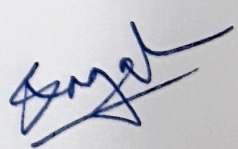
Day Type	Total Days	Present	Absent	Work	Overtime	Diff OT	Short
Workday	24	22	2	151.90	0.23		2.10
Holiday	2						
Restday	4						
Offday							
Total	30	22	2	151.90	0.23	0.00	2.10

Leave Taken
Absent 2

Supervisor/Date

Dr. Vibram Kolhe


Prof. (Dr.) V.A. Kolhe
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